

Information on Additional Licensure Plan-Program of Study  
(ALP)

**University of Arkansas**

**The ALP consists of a program of study and the successful completion of state mandated assessment(s).**

If you currently hold a teachers license in a standard area and are teaching or will be teaching out of your licensure area, your school district will need to file an ALP form with the Arkansas Department of Education. The ALP is the recognized process for allowing a licensed teacher to be employed in an out-of-field teaching position. You can access the ALP forms from the Arkansas Department of Education homepage at:

<http://arkansased.org/>

This will also show the current assessment necessary to take and pass.

*Please note:* Individuals holding a teaching license in **Adult Education**, **School Psychology Specialist** or **Speech Pathology** must hold a teaching license in a standard area for grades P-4, 4-8 or 7-12 before adding an additional area. An ALP **cannot** be added to a license in Adult Education, School Psychology Specialist or Speech Pathology.

**INSTRUCTIONS:**

Upon completion of the following:

- (1) Program of Study (**official transcript**)
- (2) Passing the Praxis II content area test(s) – **send a COPY of the scores**
- (3) Complete Arkansas Application for Teaching License

Send all of the above to:

Kathy Malstrom, Coordinator of Teacher Education  
Room # 117 Peabody Hall  
University of Arkansas  
Fayetteville, AR 72701  
479-575-6740 [kkmalst@uark.edu](mailto:kkmalst@uark.edu)

**Please note, the transcript must be an “official” transcript—a copy of a transcript or one that you have opened cannot be used.**

Your application packet will be reviewed and, if complete, will then be sent to Professional Licensure at the Arkansas Department of Education for their approval. **Incomplete packets will be returned to the applicant.** The ADE is responsible for adding your additional licensing area to your license, and will issue a new license to you in a timely manner.

You can also be working on adding an additional area or endorsement at a later date by following the program of study/classes. A listing of all the recommended program of studies available at UAF can be obtained from the College of Education and Health Professions at: [coehp.uark.edu/licensure.html](http://coehp.uark.edu/licensure.html)

Scroll down to the area titled “Teacher Licensure” and select “Additional Licensure Plan-Program of Study.” This will give you a complete listing of the program of studies/classes available at the University of Arkansas.