

ATTACHMENT 3A

Academic Policy Series

1622.20A

ADD, CHANGE OR DELETE PROGRAM OR UNIT

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Faculty Senate Chair _____	Date _____
College Dean _____	Date _____	Provost _____	Date _____
University Course and Programs Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
Graduate Council Chair _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____

Level: Undergraduate Graduate Law Effective Catalog Year **2008-09**

Current Name _____

College, School, Division **EDUC**

Department Code **EDRE**

Current Code (6 digit Alpha) _____

Proposed Code (6 digit Alpha) **EDPOPH**
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **13.0901**
Prior assignment from Office of Institutional Research is required.

Proposed Name **Doctor of Philosophy in Education Policy**
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE <<http://www.adhe.arknet.edu.aadept.html>>.

Program proposal uses courses offered by another academic college. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: _____

Check if either of these boxes apply and provide the necessary signature:

Program change proposal adds courses offered by another academic college. The signature of the dean of that academic college is required here: _____

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- Program change proposal deletes courses offered by another academic college. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

SECTION VII: Catalog Text and Format

Insert the current catalog text, with proposed changes identified in Section V inserted and tracked in Microsoft Word. Be sure that all proposed changes are inserted and tracked. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

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Proposed Catalog Text

Ph.D. in Education Policy

The Ph.D. in Education Policy is designed to prepare policy-oriented scholars for careers in academia, think tanks, and public service in the field of K-12 education policy. The program of study is based on the social sciences and other academic disciplines, supported by empirical research. The program has five components: (i) core courses to establish the disciplinary base and intellectual framework; (ii) research methods to prepare for empirical work; (iii) field seminars in the key education reform fields, to understand and contribute to research behind key policy debates; (iv) electives to pursue further specialization; and (v) dissertation, following completion of comprehensive exams.

Admission to the Program

In addition to meeting University requirements for admission to the Graduate School, applicants should have combined GRE scores of 1100, writing score of 5.0, and minimum GPA of 3.0 undergraduate or 3.5 in a masters' program. Admission is based on the individual's total profile, with special attention given to those with professional experience in education policy. Those students who have completed calculus and statistics courses prior to arriving on campus will more readily satisfy the prerequisites for the program's research methods sequence.

Program of Study

Core courses: (15 hrs)

<u>EDFD 5353</u>	<u>Philosophy of Education</u>
<u>EDRE 6023</u>	<u>Economics of Education</u>
<u>EDRE 6033</u>	<u>Politics of Education</u>
<u>EDRE 6043</u>	<u>Finance and Education Policy</u>
<u>EDRE 6053</u>	<u>Measurement of Educational Outcomes</u>

Research Methods (12 hrs)

<u>ECON 5613</u>	<u>Econometrics I</u>
<u>ECON 6623</u>	<u>Econometrics II</u>
<u>EDRE 6213</u>	<u>Program evaluation</u>
<u>EDRE 6223</u>	<u>Research seminar</u>

Education Reform Fields (15 hours)

<u>EDRE 6413</u>	<u>Issues in Education Policy</u>
<u>EDRE 6423</u>	<u>Seminar in School Choice Policy</u>
<u>EDRE 6433</u>	<u>Seminar in Education Accountability Policy</u>
<u>EDRE 6443</u>	<u>Seminar in Education Leadership Policy</u>
<u>EDRE 6453</u>	<u>Seminar in Teacher Quality and Public Policy</u>

Electives (12 hrs)

Free choice, subject to permission of grad director, in areas such as education law, psychometrics, qualitative methods, higher education, etc.

Dissertation (18 hrs)

ERE 700V

Students will take comprehensive examinations in the core discipline material and education reform fields. This will ordinarily occur after two years of coursework.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____

DGRE _____ PGCT _____ OFFC&CRTY VALID_____

REPORTING CODES

PROG. DEF. _____

REQ. DEF. _____

Initials _____ Date _____

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Distribution

Notification to:

(1) College

(2) Department

(3) Admissions

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

(7) Treasurer

(8) Undergraduate Program Committee

Initials ____

Date ____