

Global Campus Off-Campus Course Request Form

Term _____ Session _____ Today's Date _____

Subject Code _____ Catalog Number _____ Course Title _____

Type of Credit _____ Consent Required to Enroll _____

Should this section be viewable to students in ISIS? _____ Enrollment cap to be posted in ISIS _____

Off-campus program with which this section is associated, if applicable _____

Primary Instructor _____ UA ID Number _____

Additional Instructor _____ UA ID Number _____

Primary Delivery Method

Web-Based Using Blackboard

Will synchronous online meetings be required? _____ If yes, indicate days and times below.

Face-to-Face with On-Site Instructor

Location/Site _____

Class Meeting Day(s) Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Class Start Time _____ Class End Time _____

Off-Campus "Arranged" - Will not use Blackboard as primary delivery method but no set meeting pattern or off-campus location applies; may be appropriate for dissertation or independent study sections

Tuition and Fees to be Associated with this Section

Regular UA tuition + Global Campus administrative fee

Other amount (listed below) inclusive of UA tuition, college tuition, program fee & Global Campus administrative fee

Amount \$ _____ Per credit hour Flat

Instruction Mode to be Posted in ISIS

Class Notes to be Posted in ISIS - These notes will appear when students attempt to enroll.

Please use the space below to type any class notes that should appear when students attempt to add the course to their enrollment carts. Include details about required synchronous online class meetings that require a camera and microphone, dates and locations of face-to-face class meetings, dates and locations of face-to-face proctored exams, etc.

These signatures indicate the approval of the dean/ associate dean and department head to list this section on the schedule of classes in ISIS for the term indicated.

Department Head _____ Date _____

Dean/Assoc. Dean _____ Date _____